



香港科技大學圖書館

The Hong Kong University of Science & Technology Library Journal/Database Subscription Request Form

Eligibility

- Only faculty members may submit new journal/database subscription requests to the Library.

Review Procedures

- Please complete the form with the necessary signatures of the Library Coordinator and the Department Head, and return a scanned copy of the form by email to LBCOLL@UST.HK.
- Attach supplementary information where space is limited.
- Your subscription request will be considered by the Library Collection Development Committee.
- Requestors will be informed of the outcome of the review as soon as a decision is reached.

Requestor Details			
Name :			
Department :		Email :	
Request Details			
Journal/Database Title :			
Publisher :			
ISSN :		Price :	
Course/Program supported :			
Explain the importance of the resource :			

ENDORSED BY :

Name of Library Coordinator : _____

Signature of Library Coordinator : _____ Date : _____

Name of Department Head : _____

Signature of Department Head : _____ Date : _____

*Information collected on this form is required to process your request,
and will be treated as confidential.*